

Greentown Public Library

Fines & Fees Policy

Evergreen Indiana Library System

To support the timely return of library materials and ensure equitable access for all patrons, the Evergreen Indiana libraries maintain the following schedule of fines and fees:

Overdue Fines

- Overdue materials are assessed at **\$0.25 per day, per item**.
- A **one-day grace period** is provided. Items returned **one day after the due date** will not incur a fine.
 - However, if materials are returned **after the grace period**, fines will be calculated from the original due date, including the grace day.
 - *Example:* An item returned three days after its due date will incur a fine of **\$0.75**.
- A **maximum fine of \$10.00 per item** will be charged, or the **replacement cost of the item**, whichever is less.
- Patrons may pay any portion or the full amount of outstanding fines and fees on their account at any time.

Additional Fees

- **Damaged DVD Case:** \$2.00 per case
- **Replacement Library Card:** \$2.00 per card

Copying and Printing

- **Color Copies:** \$0.30 per page
- **Black & White Copies:** \$0.15 per page

Fax Services

- **Sending:** \$1.00 per page
- **Receiving:** No charge

Special Fees (subject to change yearly)

- **Public Library Access Card (PLAC) Fee:** \$70.00
- **Non-Resident Library Card Fee:** \$70.00

*Adopted 10-27-2025

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